

**PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)**

CONTRACT AWARD PROFORMA-I

(As Per Rule 47 of PP Rules,2004)

**To Be Filled and uploaded on PPRA Website in Respect of All Public Contracts of
Works, Services and Goods.**

- NAME OF THE ORGANIZATION / DEPTT KPT/CM&EE-II Department
- FEDERAL / PROVINCIAL GOVT FEDERAL
- TITLE OF CONTRACT SERVICE AND MAINTENANCE OF 06 NOS PASSENGER, CARGO AND BED LIFTS AT BATH ISLAND CLIFTON, KPT HOSPITAL AND KPOC TOWER ON ANNUAL CONTRACT BASIS.
- TENDER No (M)/Elect/11/2020-21/77 dated 19-05-2021
- BRIEF DESCRIPTION OF CONTRACT ANNUAL SERVICE AND MAINTENANCE OF 06 NOS PASSENGER, CARGO AND BED LIFTS AT BATH ISLAND CLIFTON, KPT HOSPITAL AND KPOC TOWER FROM 21-09-2021 TO 20-09-2022.
- TENDER VALUE Rs 768,852/- Including 13% SST
- ENGINEER'S ESTIMATE N / A
(For civil works only)
- ESTIMATED COMPLETION PERIOD 12 Months (21-09-2021 TO 20-09-2022)
- WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN ? NO
- ADVERTISEMENT:
 - (i) PPRA Website : yes (TS 451671E)
(Federal Agencies) (If yes date and PPRA's tender number)
 - (ii) News Papers No
(If yes give names of newspapers and dates)
- TENDER OPENED ON (Date & Time) 08-06-2021 at 11:30 AM
- NATURE OF PURCHASE Local Local / International
- EXTENSION IN DUE DATE (if any) No

Noobhs

- NUMBER OF TENDER DOCUMENTS SOLD (FIRMS DOWNLOADED TENDER DOCUMENTS FROM WEBSITE)
(Attach list of Buyers)

- WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS Yes
(If yes enclose a copy)

- WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS No
(If yes enclose a copy)

- WHICH METHOD OF PROCUREMENT WAS USED:- (Tick one)
 - ✓ a) SINGLE STAGE – ONE ENVELOPE PROCEDURE 36(A)
 - b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
 - c) TWO STAGE – TWO BIDDING PROCEDURE _____
 - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED WITH BRIEF REASONS (I.E. EMERGENCY, DIRECT CONTRACTING, NEGOTIATED TENDERING ETC).

- WHO IS THE APPROVING AUTHORITY CHAIRMAN KPT

- WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD A OTHER THAN OPEN COMPETITIVE BIDDING. N/A

- NUMBER OF BIDS RECEIVED ONE

- WHETHER THE SUCCESSFUL BIDDER WAS LOWEST BIDDER YES

- WHETHER INTEGRITY PACT WAS SINGED N/A

Nach

PUBLIC PROCUREMENT REGULATORY
AUTHORITY (PPRA)
(As Per Rule 47 of PP Rules,2004)

CONTRACT AWARD PROFORMA-II

To Be Filled and uploaded on PPRA Website in Respect of All Public Contracts of Works, Services and Goods.

- NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Yes (One)

- NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S HI-TECH ELECTRONICS & MACHINERY, SUIT # 409, MAHBOOB CHAMBERS ABDULLAH HAROON ROAD SADDAR KARACHI.

- RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATED BID) 1st LOWEST.

NEED ANALYSIS (Why the procurement was necessary ?) ANNUAL SERVICE AND MAINTENANCE OF 06 NOS PASSENGER, CARGO AND BED LIFTS AT BATH ISLAND CLIFTON, KPT HOSPITAL AND KPOC TOWER FROM 21-09-2021 TO 20-09-2022.

- INCASE EXTENSION WAS MADE IN RESPONSE TIME, WHAT WERE THE REASONS (Briefly describe) N/A

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- WHETHER NAME OF THE BIDDERS AND THEIR PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS (**YES**).
 - DATE OF CONTRACT SIGNING **11-11-2022**
(Attach a copy of agreement)
 - CONTRACT AWARD PRICE **Rs 768,852/- Including 13% SST**
 - WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS :- **YES**
(Attach copy of the bid evaluation report)
 - ANY COMPLAINTS RECEIVED . **No**
(If yes result thereof)
 - ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS **NO**
(If yes give details)
 - DEVIATION FROM QUALIFICATION CRITERIA **NO**
(If yes give details)
-
-
-
- SPECIAL CONDITIONS, if any **NO**
(If yes give details)

M. N. S.



KARACHI PORT TRUST FINANCE DEPARTMENT

e-Sanction #: **SANC-FS/2021/22/13378**
Sanction Date: 15-SEP-21

CMEE2

SUB: SERVICE AND MAINTENANCE OF 06 NOS PASSENGER, CARGO AND BED LIFTS AT BATH ISLAND CLIFTON, KPT HOSPITAL AND KPOC TOWER ON ANNUAL CONTRACT BASIS.

REF: Your E-file No : 2807210016

The **CHAIRMAN** has accorded sanction in subject proposal to **HI TECH ELECTRONICS & MACHINERY**, amounting **Rs: 768852 (Seven Hundred Sixty-Eight thousand Eight Hundred Fifty-Two Only)**.

ENCL: Original File is being returned herewith.


FINANCE OFFICER

Note / Any other Information:

CHAIRMAN HAS APPROVED OF AMOUNT OF RS. 768,852/- IN FAVOR OF HI TECH ELECTRONICS & MACHINERY

Dy. CEE (S&C)
Pd. Spk.
EECC
P.u. w/order. &
NO 18/09/21
18/9/21

MECH & ELECT ENGG II DEPTT
17 SEP 2021
2030
I.R. No: PORT TRUST
KA CHI PO

This document is issued without any alteration or erasing

KARACHI PORT TRUST
S&C SECTION
M&E DEPARTMENT
IR NO: 1574
DATE: 18/9/21

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عزم عالی بنام شاہد رہے پاکستان



KARACHI PORT TRUST

No. KPT/S-BS/ 1293

Dated 11 NOV 2022

General Manager (E)
K.P.T

SUB:- SERVICE AND MAINTENANCE OF 06 NOS PASSENGER, CARGO AND BED LIFTS AT BATH ISLAND CLIFTON, KPT HOSPITAL AND KPOC TOWER ON ANNUAL CONTRACT BASIS

The Contract Agreement document submitted by M/s. **Hi-Tech Electronics & Machinery** duly signed by the Chairman, KPT is forwarded for necessary action.

Encl:- Agreement


AG. SECRETARY 11/11/22

MECH & ELECT ENGG II DEPT
14 NOV 2022
I.R No. 3055
KARACHI PORT TRUST

KARACHI PORT TRUST
No. 1213
11 NOV 2022
GENERAL MANAGER (E)

EECCP
CMC-II
NS
16/11/22
P 11/11/22

AEI(C)
16/11/22
Tmt-2
16/11/22

SECRET
NO. 1548
DATED 16/11/22

**AZAM ALAM STAMP VENDER**

Licence #59, G-7, Spania Homes Phase-I, D.H.A, Karachi

S.NO. DATE

sued To With Address

through With Address

Purpose

Value Rs Attested

Stamp Vendor's Signature

Not For Use Free Will & Divorce Deed

Vendor Not Responsible Any Fake Documentation

10 FEB 2022

RUPEES FIVE HUNDRED ONLY



M/S HI-TECH ELECTRONICS & MACHINERY

SYED BEROH SAJJAD
Tech. Director**FORM OF AGREEMENT**

This Agreement made on the _____ day of _____ 20____ between the Board of trustees of the Port of Karachi Incorporated under the Karachi Port Trust Act VI of 1886 as amended from time to time thereafter called the "Board" of the one part and **Mr. Syed Safdar Sajjad of M/s Hi-Tech Electronics & Machinery having office address 409-Mehboob Chambers, Abdullah Haroon Road, Saddar – Karachi** (Thereinafter called the "Contractor") of the other part whereas the Board is desirous that certain Works should be constructed via **SERVICE & MAINTENANCE OF 02 NOS. BED LIFTS OF KPT HOSPITAL, 02 NOS. PASSENGER LIFTS, 01 NO. CARGO LIFT OF KPT OFFICER'S FLATS BATH ISLAND CLIFTON & 01 NO. PASSENGER LIFT OF KPOC ON ANNUAL CONTRACT BASIS** and has accepted a tender by the Contractor for the construction completion and maintenance of such Works and whereas the Contractor has already deposited with the Board the Sum of Rupees **THIRTY EIGHT THOUSAND, FOUR HUNDRED AND FORTY-THREE ONLY** and has given to the Board a lien over such sum as security for the due fulfillment of the Contract below:-

Description	Price per month (06 in number lifts)	Price per Annum (06 in number lifts)
SERVICE & MAINTENANCE OF 02 NOS. BED LIFTS OF KPT HOSPITAL, 02 NOS. PASSENGER LIFTS, 01 NO. CARGO LIFT OF KPT OFFICER'S FLATS BATH ISLAND CLIFTON & 01 NO. PASSENGER LIFT OF KPOC ON ANNUAL CONTRACT BASIS.	Rs. 56,700/- (without tax)	Rs. 680,400/- (without tax)
Add 13% SST on services on BOQ item # 01 to 05.	Rs. 7,371/-	Rs. 88,452/-
Total Amount (including 13% SST on services)	Rs. 64,071/-	Rs. 768,852/-

(Pak Rupees Seven Hundred Sixty Eight Thousand and Eight Hundred Fifty Two only)

Special Terms & Conditions, as follows:-

- Contract Period: 12 months commencing from 21-09-2021 to 20-09-2022.
- Terms of Payment: Payment to be made after satisfactory completion of work on monthly basis on submission of bill duly verified by the concerned engineer.

Now this agreement is witnessed as follows:-

In this agreement, words and expression shall have the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to.

2. The following Documents which for the purpose of identification have been signed by the Mr. Syed Safdar Sajjad, Proprietor on behalf of the Contractor and by Mr. Muhammad Ramzan, Chief Mechanical & Electrical Engineer-II Department-KPT, (The Engineer of the Board) on behalf of the Board all of which shall be deemed too from and be read and construed as part of this agreement, via:-

- a. The General Conditions of Contract.
- b. KPT Letter vide Ref. # (M)/Elect/11/2020-21/147/221 dated 27th Jan, 2022.
- c. Hi-Tech letter vide Ref.: #HT/110/KPTM&R6/SD-1 dated 11th Feb, 2022.
- d. KPT Work Order Letter vide Ref. # M&EE/O&M/EAST\LIFTS\40, E. File No. 0511210003 dated 21st Dec, 2021.
- e. Hi-Tech letter vide Ref.: #HT/110/KPT-21/KPOC-11 dated 03rd Nov, 2021.
- f. KPT Work Order Letter vide Ref. # (M)/Elect/11/2020-21/147 dated 20th Sep, 2021.
- g. Contractor Acceptance Letter vide Ref. #HT/786/KPT-21/6L/01 dated 24th Sep, 2021.
- h. Security Deposit Challan Bill #1112210061 dated 11th Dec, 2021.

3. In Consideration of the payment to be made by the Board to the Contractor as hereinafter mentioned the Contractor hereby covenants with the Board for **SERVICE & MAINTENANCE OF 02 NOS. BED LIFTS OF KPT HOSPITAL, 02 NOS. PASSENGER LIFTS, 01 NO. CARGO LIFT OF KPT OFFICER'S FLATS BATH ISLAND CLIFTON & 01 NO. PASSENGER LIFT OF KPOC ON ANNUAL CONTRACT BASIS** in conformity in all respects with the provision of the Contract.

4. The Board hereby covenants to pay to the Contractor in consideration of the **SERVICE & MAINTENANCE OF 02 NOS. BED LIFTS OF KPT HOSPITAL, 02 NOS. PASSENGER LIFTS, 01 NO. CARGO LIFT OF KPT OFFICER'S FLATS BATH ISLAND CLIFTON & 01 NO. PASSENGER LIFT OF KPOC ON ANNUAL CONTRACT BASIS** in the manner prescribed by the Contract.

In witness whereof, the parties here to have hereinto set their respective hands and seals the day and year first above written.

Signed, sealed and delivered by:-

The Chairman on behalf of the Board of Trustees of the Port of Karachi.



Syed Sajjad
HI-TECH ELECTRONICS & MACHINERY

SYED BREHDI SAJJAD
Tech. Director

Signed by

[Signature]
Chairman-KPT

Name	
CNIC #	
Address	KPT Head Office Building, Karachi

GM (Engg)

Name	
CNIC #	
Address	KPT Head Office Building, Karachi

by Mr. Syed Safdar Sajjad for & on behalf of M/s Hi-Tech Electronics & Machinery, 409-Mehboob Chambers, Abdullah Haroon Road, Saddar – Karachi (Contractor):-

igned by, in the presence of

HI-TECH ELECTRONICS & MACHINERY

SYED SAJDAR SAJJAD
Chief Executive



M. Sajjad
HI-TECH ELECTRONICS & MACHINERY
SYED MEHDI SAJJAD
Tech. Director

Contractor

Name	Syed Safdar Sajjad
CNIC #	42101-2997033-7
Address	409-Mehboob Chambers, Abdullah Haroon Road, Saddar – Karachi

M. Ramzan

C.M. & E.E.-II

Name	Mr. Muhammad Ramzan
CNIC #	
Address	Berth No. 10, East Wharf, Keamari - Karachi

No (M)/Elect/11/2020-21/147

Date 20 Sep 2021



SN- 109
Office of Chief Mech & Elect Engineer-II
Mech & Elect Engg Deptt.
Berth No. 10, East Wharf,
Keamari, Karachi
Phone No: 99214955
Fax No: 99214450

M/s Hi-Tech Electronics & Machinery

Suit # 409, Mahboob Chambers
Abdullah Haroon Road Saddar
KARACHI.
Fax No. 35660132

SERVICE AND MAINTENANCE OF 06 NOS PASSENGER, CARGO AND BED LIFTS AT BATH ISLAND CLIFTON, KPT HOSPITAL AND KPOC TOWER ON ANNUAL CONTRACT BASIS.

Reference:

A. M/s Hi-Tech Electronics & Machinery Bid No HT/110/KPT-M&R6/21 dated 08 Jun 21.

1. KPT Administration has accepted your offer submitted in tender cited at reference "A" on the basis of quoted rates for subject work. A confirmed order is hereby placed on your firm to carry out the subject work as per following description, terms / conditions and as per KPT Scope of Work (copy enclosed).

<u>Description</u>	<u>Qty</u>	<u>Price Per month</u> (06 in number lifts)	<u>Price Per annum</u> (06 in number lifts)
Bed lift installed at KPT Hospital schindler make 1000 Kg.	01		
Bed lift installed at KPT Hospital, Keamari Hosting make 1600 Kg Model # HD 1000-EBW-1600/1.0.	01		
Passenger lift installed at KPT Officer's Flats Bath Island Clifton Fuji make 800 Kg Model # FSVIP 800/1.0 JX.	02		
Cargo lift installed at KPT Officer's Flats Bath Island Clifton Fuji make 1600 Kg Model # ESHIP 1000/0.5 JX.	01		
Passenger lift installed at KPOC Tower at East Wharf Fuji make 350 Kg Model # KPM-205.	01	Rs 56,700/- (Without Tax)	Rs 680,400/- (Without Tax)
13% Sindh Sales tax on Services item Nos 01 to 05 of bill of quantity.		Rs 7,371/-	Rs 88,452/-
Total amount including 13% Sindh Sales Tax on services		Rs 64,071/-	Rs 768,852/-

(Rupees Seven Hundred Sixty Eight Thousand and Eight Hundred Fifty Two only).

Cont...P/2

2. TERMS AND CONDITIONS:

- a. **Contract Period** : 12 months commencing from **21-09-2021 to 20-09-2022**.
- b. **Terms of Payment** : Payment is to be made after satisfactory completion of work on monthly basis on submission of bill duly verified by the concerned Engineer.
- c. **Security Deposit:** Firm is required to deposit with CAO a sum of **Rs 38,443/-** equivalent to 5% of the total value of the order in cash / Bank Guarantee as Security for the due fulfillment of the contract. No interest shall be paid on such deposit.
- d. **Execution of Agreement:** Firm is requested to enter into an agreement with KPT. The draft copy is enclosed. Please note that submission of the draft agreement duly signed by you to this office is the responsibility of your firm. In case of your firm fails to enter into contract agreement or fails to deposit the Security amount within 14 days from the date of work Order then the KPT Administration will have the option and right of getting the work executed from the other sources at your risk and cost.
3. Please acknowledge the acceptance of this Work Order.

Information:

GM(E)
CAO
DCEE(O&M)
AAO (M&EE)


Chief Mech & Elect Engineer-II

20/09/21 Man 09/11/21

**KARACHI PORT TRUST
MECH. & ELECT. ENGINEERING DEPARTMENT**

**PROFORMA "A"
(To be submitted with the tender)**

[Handwritten signature]
8/6/21
single
[Handwritten initials]

Particulars	Details
1. Experience as a Contractor.	More than 25 years experience of providing best services to Power Generation, transmission & Processing Industries
2. Work carried out in the past with detailed cost, particulars and the year in which they were under taken etc.	Works performed in industries including but not limited to:- K-Electric, Hubco, Piconi Group, Siddiquessons, Rayby Textiles, National Refinery Ltd etc
3. Bankers reference regarding Financial status.	Letters Attached
4. Whether registered with any other Department or Organization? If so, give details.	Registered with various private & public departments & organizations. Our group of companies are registered with Armed forces, Navy, Air Force & DGDP also.

[Handwritten signature]
8/6/21

[Handwritten signature]
8/6/21

(THE TENDER Page 3/4)

Particulars	Details
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5. Plant and equipment in possession (Give Detail with cost)

All standard electrical testing, measuring & installation equipment.

6. Technical personnel employed; give Names and other details.

Dr. S. Dawar Sajjad (PhD Metallurgy)
S. M. Chali Sajjad (Chemical Engineer)
S. Taha Rizvi (Electrical Engineer)
Gr. Capt. (R) Asad Kozim (Aeronautical Engr)

7. If your firm registered?

Yes - Certificate Attached

8. State Capital of your firm.

Approx Rs. 200 Million

9. Details of Income tax, Sales tax, registration etc.

Certificates Attached

10. Number of years of actual work carried out in Pakistan.

25+ years

11. Attach attested copy of certificate of past work of the same nature carried out as that in tender.

Attached

12. Electrical Contractor license No. and date.

See attached letter

SIGNATURE OF TENDERER

Signed by Mr.

HI-TECH ELECTRONICS & MACHINERY
SYED MEHDI SAJJAD
Tech Director

For and on behalf of



Date: 8/6/2021

Place: KPT Head Office

8/6/21

8/6/21

8/6/21
single offer

(THE TENDER Page 4/4)

**KARACHI PORT TRUST
MECH & ELECT DEPARTMENT**



PROFORMA – “B”

S.NO	PARTICULARS	DETAILS
1.	In case of “SOLE PROPRIETOR SHIP” concern. a. Full Name of the Proprietor. b. Business address and Phone No. if any. c. Residential address and Phone No. if any. d. Certified copy of certificate of registration with Registrar of Firms to be attached.	(a) Syed Safdar Sajjad (b) As per certificates (c) 021-36675779 (d) attached
2.	In case of “PARTNERSHIP” Concern: a. Name of the Partners with their business/ residential address and Phone No. if any. b. Partnership Deed & Certificate of Registration (Certified copies to be attached)	N/A
3.	In case of “PRIVATE LIMITED COMPANY”. a. Name of all Directors with their Business/Residential address and Phone No., if any. b. Memorandum & Articles of Association of the Company and Certificate of in corporation. (Certified copies to be attached.)	N/A
4.	In case of “PUBLIC LTD., COMPANY”. Memorandum & Articles of Association and (Certified copies to be attached).	N/A
5.	In case firm is to be represented by “ATTORNEY”. a. Legal Status and full particulars of the Attorney. b. Period of validity of Power of Attorney (Certified copies of Special or General Power of Attorney duly executed on Stamp Paper of proper value and authenticated/attested by a competent Authority to be attached.	N/A
6.	G.I.R. No: Income Tax and amount of Income paid during the last assessment year(state year of Assessment)	Provided
7.	A Certificate from the Bankers, sealed and addressed to the KPT showing the financial position of the Institution tendering, should be enclosed.	Provided

SIGNATURE AND SEAL OF THE TENDERER

SIGNED BY MR. _____

[Handwritten Signature]
HI-TECH ELECTRONICS & MACHINERY



FOR & ON BEHALF OF _____

SYED MENDI SAJJAD
Tech. Director

[Handwritten signature]
8/6/21
Syed Sajjad

[Handwritten signature]
8/6/21

[Handwritten signature]
8/6/21



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ATTENDANCE SHEET / COMPARATIVE STATEMENT

<u>Name of Work</u>		Service and maintenance of 06 Nos passenger, cargo and bed lifts at Bath Island Clifton, KPT Hospital and KPOC tower on annual contract basis.		
<u>File No</u>		(M)/Elect/11/2020-21/		
<u>Date of opening of Tender</u>		08 Jun 2021.		
<u>S No</u>	<u>Name of Firm</u>	<u>Name and Signature of bidder's Representative</u>	<u>Amount of Earnest Money with Pay Order No date & Bank.</u>	<u>Amount Quoted</u>
①	m/s. Hi-Tech Electronics & Machinery	Absent (at the time of opening)	P.O. NO. 108279117 dt. 25-05-2021 Rs. 18,800/- MCB	Rs. 64,071/- per month Rs. 768,852/- per Annum.
		/	/	
		/	/	
		/	/	

Luqman

Rep. P. I. O

Name: Muhammad Zahid

Desig: Asst

90 Gulwari 8/6/21

Rep. Manager Finance

Name: Kamran Gul

Desig: Se. Clerk

Rep. DCEE(O&M)

Name: _____

Desig: _____

End 8/6/2021

Rep. CM&EE-II

Name: S. Masood Ahmed

Desig: Asst (S-II)

Misc. Reg. Documents

DEES + ATTA